

SECTION 4 – ACCOUNTING

RECEIPTING, DEPOSITING & MONEY HANDLING.....	4.01
<i>Automated Point of Sale (POS) In-Touch Receipting System Access Request Form</i>	<i>4.01a</i>
REVENUE REFUNDS.....	4.02
<i>Revenue Refund Authorization Form – Five Dollars or More Form</i>	<i>4.02a</i>
RETURNED CHECKS	4.03
<i>Return Check Notice Form</i>	<i>4.03a</i>
ACCOUNTS PAYABLE.....	4.04
YEAR END ACCRUALS.....	4.05
JOURNAL ENTRIES	4.06
<i>Account Code Change Voucher Form</i>	<i>4.06a</i>
<i>Debit-Credit Transfer Voucher Form.....</i>	<i>4.06b</i>
ACCOUNTS RECEIVABLE, INTERFUND BILLINGS & OTHER CLAIMS	4.07
<i>Request for Invoice Form.....</i>	<i>4.07a</i>